

*The Georgia Superior Court Clerks' Cooperative Authority is pleased to present training classes for 2025. To register for a training, click on the website link for the session and follow the prompts. For training questions or concerns, email [training@gsccca.org](mailto:training@gsccca.org). For assistance with registration, contact customer support at 1-800-304-5174 or [help@gsccca.org](mailto:help@gsccca.org).*

### **Authority Websites: 10-11:00am – Session C**

This course gives an overview of Authority website resources. In this one-hour webinar, we will take an in-depth look at the multiple functions of the Authority sites, taking a close look at how each site can be utilized by Clerks' offices.

#### **Registration Website:**

<https://gsccca-org.zoom.us/meeting/register/tZMsd-mpqzIqHdVvk47MKqh1tFf-RxhqSAPQ>

#### **Training Dates:**

- January 16<sup>th</sup>, May 15<sup>th</sup>, September 25<sup>th</sup>
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### **Clerk Resource Center/Program Status Report: 10-11:00am – Session D**

In this one-hour training, we will review the Clerk Resource Center (CRC) and all that it has to offer! Want to subscribe to the Program Status Report? How about activating a new employee for Authority products? This webinar takes an in-depth look at all things available on the CRC for the Clerks and how to maximize the use of these services.

#### **Registration Website:**

<https://gsccca-org.zoom.us/meeting/register/tZAkcOitrT8jHNct-suiol74LgWBKPD55Bo4>

#### **Training Dates:**

- February 5<sup>th</sup>, May 8<sup>th</sup>, October 9<sup>th</sup>
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### **(NEW) Historically Speaking - The Evolution of the Clerks' Authority: 10-11:00am – Session E**

Come along and hear all about the founding and history of the Clerks' Authority since its founding in 1993. We will also take a look at legislation, projects and initiatives undertaken over the years to better serve the citizens of Georgia!

#### **Registration Website:**

<https://gsccca-org.zoom.us/meeting/register/tZUrd--opjIjG9L8IXqw4lfTHYVWgGGuxb46>

#### **Training Dates:**

- February 12<sup>th</sup>, April 23<sup>rd</sup>, September 16<sup>th</sup>
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### **Uniform Commercial Code Filings – Guidance for Acceptance and Refusal: 10-11:00am – Session F**

We will discuss the reasons to refuse a filing, as well as unusual situations and best practices of the filing office process.

**Registration Website:**

<https://gsccca-org.zoom.us/meeting/register/tZwkfu2hrjIuEtca3iqIhTjVYuwIg-abjBL>

**Training Dates:**

- January 22<sup>nd</sup>, May 28<sup>th</sup>, October 15<sup>th</sup>
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### **Protective Orders: 10-11:00am – Session G**

This session targets new or existing employees who have never been trained to index protective orders and those who would like a refresher course. We cover everything from scanning and indexing the protective orders, and verifying using reports. If you currently index protective orders and want formal training, this class is for you!

**Registration Website:**

[https://gsccca-org.zoom.us/meeting/register/tZMufu6urDsuHNHCqBII0nZB0bO7km\\_lrqwy](https://gsccca-org.zoom.us/meeting/register/tZMufu6urDsuHNHCqBII0nZB0bO7km_lrqwy)

**Training Dates:**

- February 26<sup>th</sup>, April 17<sup>th</sup>, October 29<sup>th</sup>
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### **Virtual Microfilm (VMF): 10-11:00am – Session H**

Learn all about the Authority's Virtual Microfilm (VMF) Program. VMF gives every Superior Court Clerk access to their archived deeds, liens and plats through this online program where securely stored images can be easily viewed and downloaded on a self-serve basis. This webinar offers a live demonstration on how to access the VMF website, use the built-in tools, and understand the value and features of the system.

**Registration Website:**

[https://gsccca-org.zoom.us/meeting/register/tZ0tce6rrDwuHNanc1nRSp5w2Mv\\_1Ciq\\_1](https://gsccca-org.zoom.us/meeting/register/tZ0tce6rrDwuHNanc1nRSp5w2Mv_1Ciq_1)

**Training Dates**

- January 21<sup>st</sup>, April 10<sup>th</sup>, September 29<sup>th</sup>
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### **(NEW) eCertification 101: 10-11:00am – Session J**

This course provides an overview of the GSCCCA's eCertification Portal, familiarizing users with its functionality and the myriad of options available for set up and use. We will discuss generating tamper-proof, self-validated, certified, and regular copies of court records and real estate recordings that can be requested anywhere at any time with internet access.

#### **Registration Website:**

<https://gsccca-org.zoom.us/meeting/register/tZlvdOGorDoiG9S17LBSACyWaf0IxFuOL72g>

#### **Training Dates**

- February 27<sup>th</sup>, May 29<sup>th</sup>, October 30<sup>th</sup>
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