

The Georgia Superior Court Clerks' Cooperative Authority is pleased to present training classes for 2024. To register for a training, click on the website link for the session and follow the prompts. For training questions or concerns, email training@gsccca.org. For assistance with registration, contact customer support at 1-800-304-5174 or help@gsccca.org.

Real Estate Indexing Certification Exam Study Guide: 10-11:00am – Session B

This one-hour webinar takes an in-depth look at the Indexing Certification Exam, familiarizing users with the testing system and functionality, and answering question such as:

- What are the pre-requisites to taking the exam?
- What are some tips and tools that can be used to pass this exam?
- What should be remembered when taking the exam?

Registration Website:

<https://gsccca-org.zoom.us/j/85859205422?pwd=mQ5Y2dvRZVZbke8sWXzBfTaH2qwmtV.1>

Training Dates:

- January 23rd, March 5th, June 13th, September 13th
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Get To Know the Authority: 10-11:00am – Session C

Want to put a face to the name? Then meet the staff of the Authority with this 30-minute webinar! We will look at each department in the Authority, the department's role and how-to contact us, the Authority's history and more. Spend some time with the Authority!

Registration Website:

<https://gsccca-org.zoom.us/meeting/register/tZErfuuqrT4vH9Cyn5CuU7CYQP27gZLQf8dB>

Training Dates:

- January 26th, March 21st, June 5th, September 10th
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How-to Search GSCCCA.org (NEW): 10-10:30am – Session D

This course provides an overview of how-to search the statewide Deed, Lien, Plat, UCC, and Notary indexes on www.GSCCCA.org. Included in the training will be sample searches, report this image (and what that means), premium search features, and more! Joins us for this 30-minute webinar to get a better understanding of the Authority's website, GSCCCA.org, and become a savvy searcher!

Registration Website:

<https://gsccca-org.zoom.us/meeting/register/tZYlcO6trToiHdvw20sHVwGtBzLY1FhXWa15>

Training Dates:

- February 16th, May 3rd, August 13th, October 10th



Authority Services How-to Guide: 10-11:00am – Session E

This course takes an in-depth look at the services the Authority provides and how-to maximize use of these services. Want to know how-to replace equipment, access MyVault, get access to the clerk resource center, set up new emails, etc?

Get the answer to these questions and more in this one-hour guide for Authority services.

Registration Website:

<https://gsccca-org.zoom.us/meeting/register/tZAkc-mrrj0rHdPFxXWX4bHMftErEjj08FFu>

Training Dates:

- February 1st, April 11th, July 16th, September 18th

eFile – Common Questions: 10-11:00am – Session F

With the increase of eFiling, the Authority receives questions regarding UCC and Real Estate eFiled instruments on a regular basis. During this one-hour training, we will review common questions as well as scenarios a Clerk's office may face when handling eFilings.

This is a great opportunity to learn more about the eFile process and system behavior, and where to go for support!

Registration Website:

<https://gsccca-org.zoom.us/meeting/register/tZ0kdu-rrzwuGd0Nr1YsrYuJAJWTFQzt9oeK>

Training Dates:

- February 6th, April 30th, July 25th, October 23rd

